

CITY OF MARLBOROUGH

Marlborough, MA 01752

AA#21-24

Date of Posted: Wednesday, June 16, 2021

POSITION AVAILABLE

PUBLIC FACILITIES

HOUSEWORKER

The Marlborough Public Facilities Department is seeking to hire a Houseworker. This is a 40-hour per week position under the day-to-day supervision of the Working Foreman and/or the Public Facilities General Foreman. This employee may also receive direction from the DPW Commissioner.

RESPONSIBILITIES:

A Houseworker is responsible for maintaining a safe and cleanly environment. Responsibilities include the daily cleaning of an assigned area. Including but not limited to changing light bulbs and fluorescent tubes. sweeps, vacuums, mops, dusts, shampoos, steam cleans, strips, waxes, polishes, and buffs floors, carpets, furniture, and other duties related to the scope of the position. Dumps ash cans and garbage and relines cans with liners. Cleans and sanitizes restrooms and replenishes supplies; cleans spills; cleans drinking fountains, mirrors, tables, walls, fixtures, blinds, light fixtures, etc. Maintains cleanliness of grounds; sweeps walkways, shovels snow, and other duties related to the scope of this position. House workers are also tasked with various set ups and break downs for numerous Municipal events and activities. Candidates must possess basic computer skills. Performs other tasks as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of: custodial and building maintenance practices, supplies, and equipment.

Ability to: perform physical work associated with general custodial duties; understand and follow verbal and written instructions; perform work independently; complete routine and repetitive tasks; tolerate interruptions to work; interact with staff positively and pleasantly.

Skill in: use of custodial and building maintenance tools, materials, supplies and equipment.

PHYSICAL AND ENVIRONMENTAL CRITERIA:

Work is primarily done while standing, with a combination of bending, stooping, kneeling, pulling, pushing, and reaching also necessary. Working on ladders and/or above the head is occasionally required. Lifting of objects weighing 25 pounds or more is occasionally required. Use of custodial cleaning agents and chemicals is required.

QUALIFICATIONS:

High School diploma; two or more years of experience in custodial work preferred. Valid driver's license is required.

Shift: 2nd Shift

Step Wages: \$16.21/hr - \$18.23/hr plus an additional \$1.50/hr. stipend and a 3% shift differential

Where to Apply: Please forward cover letter and resume via email to: hrjobs@marlborough-ma.gov

Deadline for: Until Filled

Position:	<input checked="" type="checkbox"/> Union	<input type="checkbox"/> Non-Union	<input type="checkbox"/> Contract
Class:	<input checked="" type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Intermittent
	<input type="checkbox"/> Provisional	<input checked="" type="checkbox"/> Permanent	<input type="checkbox"/> Temporary